



# EMPLOYEE CONNECTION

Center for Social Change

## CSC Monthly Magazine

### Mission

Our Mission is to provide services of the highest quality for people with cognitive and developmental disabilities and related disorders including autism that optimize each individual's independence and capabilities, ensure self-determination and rights and, with partnerships in the community, enhances their opportunities to live healthy, safe and valued lives.

### Vision

Our Vision is to provide programs and services to individuals with developmental disabilities and related disorders including autism to live and work in the community and exercise their rights, choice and freedom and to live independent of institutional life through integrated efforts of change agents who are passionate about changing lives of people with disabilities throughout the world.

### Current Job Openings

**Direct Care Staff:** Multiple positions during weekday, weekends, and awake overnight.

**Requirements:** High School Diploma, CMT, Valid Maryland driving license with less than 2 points in driving record at all times and Minimum one year of experience of working with individuals with developmental disabilities.

## EMPLOYEE OF THE MONTH



**Shatara Jordan:** Tara started working at the Center for Social Change in March of this year. For the few months that she has been employed with us, she has proved herself to be an extremely loyal and hardworking employee. She works diligently with the individuals she is assigned to work with and always keeps a calm and respectful demeanor. We are lucky to have her on the Supported

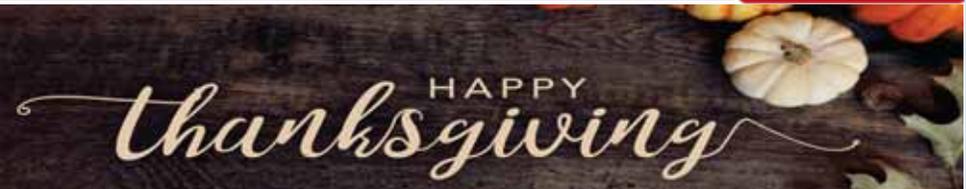


Congratulations

**Kim Hill:** Kim is the employee recognized for the month of November. She is always willing do anything that she is asked to do in the home and is always making sure that everything she needs to complete is done during her shift. Kim is also always willing to pick up and cover any shift that needs to be covered even if no prior notice is given.



Congratulations



### Mandatory House Managers /Lead Staff Meeting

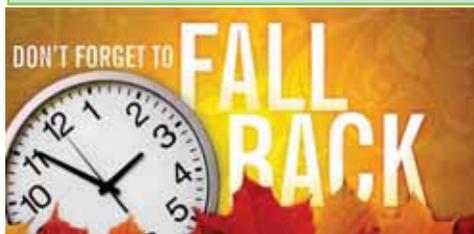
**Arrive at 12pm promptly!**

- ◆ Wednesday, 11/07/2018  
6600 Amberton Dr.
- ◆ Wednesday, 11/21/2018  
9300 Liberty Rd.

### Mandatory All Children Home Staff Meeting

**Arrive at 12pm promptly!**

- ◆ Thursday, 11/15/2018  
9300 Liberty Road.



*Thank You!*

*Joseph Swift for 22years,  
& Karen Swift for 20 years  
of dedicated services!!*

"A dream doesn't become reality through magic; it takes sweat, determination and hard work." Colin Powell



Olubukola Komolafe  
 Felicia Ocran  
 Opeyemi Obasa  
 Uzoma Olua  
 Jeannetter Butler  
 Oluwatosin Oni  
 Christopher Carpenter  
 Funmi Adams  
 Kafilat Atiku  
 Peninsula Winslow  
 Tiffany Butler  
 Morris Harris  
 Abosede Olowoyile  
 Samuel Arowosegbe  
 Tijani Abimbola  
 Anthony Aburumaku  
 Rayven Hyman  
 Gbenga Farinde  
 Evans Okokoni  
 Kyarah Jenkins  
 Kim Hill  
 Juliette Tita  
 Tolulope Temenu  
 Darnisha Hebron  
 Charlie Winstead  
 Mohammed Bah  
 Oluwakemi Odole-Ogidiolu  
 Comfort Fominyen  
 John Ayrookuzhiyil

## Key Facts About Influenza (Flu)

**Flu Symptoms:** The flu can cause mild to severe illness, and at times can lead to death. The flu is different from a cold. It usually comes on suddenly. People who have the flu often feel some or all of these symptoms:

- + Fever
- + Cough
- + Sore throat
- + Runny or stuffy nose
- + body aches
- + Headache
- + Chills
- + Fatigue
- + Sometimes diarrhea and vomiting.

**How The Flu Spreads:** Most experts believe that flu viruses spread mainly by tiny droplets made when people with a flu cough, sneeze or talk. These droplets can land in the mouths or noses of people who are nearby. Less often, a person might get the flu by touching a surface or object that has a flu virus on it and then touching their own mouth, nose or possibly their eyes.

**Period of Contagiousness:** You may be able to pass on the flu to someone else before you know you are sick, as well as while you are sick.

- ◆ People with the flu are most contagious in the first 3-4 days after their illness begins.
- ◆ Some otherwise healthy adults may be able to infect others beginning 1 day **before** symptoms develop and up to 5 to 7 days **after** becoming sick.

**People at High Risk from the Flu:** Anyone can get the flu (even healthy people), and serious problems related to the flu can happen at any age, but some people are at high risk of developing serious flu-related complications if they get sick. This includes people 65 years and older, people of any age with certain chronic medical conditions (such as asthma, diabetes, or heart disease), pregnant women, and the children younger than five years.

Call your health care professional if you develop flu symptoms; they may prescribe antiviral drugs, depending on factors including your age and overall health and the age and overall health of your young child.

Source: Center for disease control ([www.cdc.gov](http://www.cdc.gov))



Temitope Falana	Ebenezer Olarewaju
Gay Jones	Rebecca Ward
Uwaka Kalu	Courtney Bennett
Williemae Bellamy	Massane Sackor
Stanley Nduagwu	Godwin Asokuarami
Olubukola Smith	Oluwaseun Ojo
Oluwaseyi Akinrodolu	Jacynth Morgan
Jamiu Sadique	Trina Jones
Uzoma Olua	Ibrahim Abdulrahman
Ebrahim Jadama	Lisa King

## DATA PRIVACY AT WORK PLACE

Privacy issues for employers and employees have multiplied as computer technology creates many more ways to store, access, and share information than anyone could have imagined back in the days of paper records. These days, many companies provide employees with a variety of work devices from smartphones to laptops and even tablets to complete their work with. IT departments usually set them up with your login information, a selection of important apps and all the bells 'n' whistles that allow you to successfully do your job.

However, weaving your personal and professional lives together via a work laptop is risky business — for you *and* the company.

### **DON'T: Save personal passwords in your work device keychain.**

Most of us use our work devices for eight or more hours a day. They come home with us, they become our primary device, sometimes used more often than our personal devices. Therefore, it's so easy to click the button when prompted to "save password in keychain." But not so fast.

### **DON'T: Allow friends or non-IT department colleagues to remotely access your work computer.**

You wouldn't have your friend walk into the office and sit down at your computer without first checking with your boss. Beware of doing the same thing virtually.

**DON'T: Store personal data.** It's so easy to have a "personal" folder on your desktop full of all of the cute photos your spouse sent of your children or to save that receipt from the plumber, but it's important to remember that a work device is not your property—it belongs to the company.

### **DON'T: Work on your side hustle while at the office.**

Many of us have second or third jobs that we do as hobbies or to earn extra cash, but don't blur the lines while you're "on the company dime." As mentioned above, everything you do on your work device can be legally recorded by your employer and is as easy as IT pulling your data.

### **DON'T: Access free public wi-fi while working on sensitive material.**

With so many of us working remotely or sending a few work emails over the weekend from a cafe, it's tempting to grab your laptop and log on to free public wi-fi. After all, it's everywhere and the boss isn't going to wait until Monday for a review of that project. However, places that offer free wi-fi like the neighborhood coffee shop, the airport or the hotel, can open you up to fraud.

**Methods of electronic monitoring range from occasional email audits to sophisticated software enabling employers to count keystrokes, record time and activities online, view computer screens in real time, and to record use of company networks. Software also can restrict access to certain internet sites and track social media activity.**

### November Observance

11/04 Daylight saving time ends  
 11/06 Election Day  
 11/11 Veterans Day  
 11/22 Thanksgiving Day

Share your input on the Employee Connections. Send information to **Fahad Arshad** (System Support Analyst) via phone 410-579-6789\*809 Email: [fahad@centerforsocialchange.org](mailto:fahad@centerforsocialchange.org)